



Sunningwell Parish

Neighbourhood Development Plan – 2026-41

Non-Designated Heritage Assets – Asset Nomination Form



May 2026

Prepared by: Neighbourhood Plan Steering Group on behalf of Sunningwell Parish Council

Non-Designated Heritage Assets Documents

This document is one of three related to Non-Designated Heritage Assets (NDHAs) for Sunningwell Parish's Neighbourhood Plan:

1. Non-designated Heritage Assets – Factual Information
2. Non-designated Heritage Assets – Informal Briefing Note
3. Non-designated Heritage Assets - Nomination Form

What is a heritage asset?

The National Planning Policy Framework defines a heritage asset as a building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions, because of its heritage interest. Heritage assets include Designated Heritage Assets (e.g. listed buildings) and assets identified by the Local Planning Authority (Non-Designated Heritage Assets).

What is this form for?

This nomination form asks you to demonstrate how your candidate asset meets the criteria for inclusion on Sunningwell Heritage Assets Register. The criteria ensure registration as a heritage asset is the most appropriate means to manage your valued feature of the environment.

Registration does not mean an asset will be preserved in its current state in perpetuity. Planning policy allows change to heritage assets that conserves or better reveals their significance or, where change requires their loss, replaces the benefit to the public that they provide. The information provided in support of your nomination will help determine what forms of change might be acceptable. Saying “it’s important and must never change” won’t tell us what we need to know to manage your heritage asset in the future.

Assessment Criteria

This criteria against which candidate NDHAs are judged are given at the end of this form.

Tick or rank?

In answers to Questions 2 – 4 you can rank the interests, values and significance your candidate asset provides from 1 (most important) to 4 (least important).

What happens next?

The Sunningwell Neighbourhood Plan Steering Group will prepare a list of candidate heritage assets, which will be presented to the public (including the owners of candidate heritage assets) for consultation.

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Name and location of your candidate heritage asset (ideally provide a photograph and a map/sketch showing its location):

1. WHAT IS IT?	Tick
a building	
a cluster of buildings	
a monument or site (a structure other than a building or an area of archaeological remains)	
a place (e.g. a street, park, garden or natural space)	
a landscape (an area defined by visual features or character, e.g. a city centre, village, suburb or field system)	
Other (please state)	

2. WHY IS IT INTERESTING?	Tick/Rank
Historic interest – a well-documented association with a person, event, episode of history, or local industry	
Archaeological interest – firm evidence of potential to reveal more about the human past through further study	
Architectural interest – an example of an architectural style, a building of particular use, a technique of building, or use of materials	
Artistic interest – It includes artistic endeavour to communicate meaning or use of design (including landscape design) to enhance appearance	
What is it about the asset that provides this interest?	

3. WHY IS IT LOCALLY VALUED?	Tick/Rank
Association: It connects us to people and events that shaped the identity or character of the area	
Illustration: It illustrates an aspect of the area's past that makes an important contribution to its identity or character	
Evidence: It is an important resource for understanding and learning about the area's history	
Aesthetics: It makes an important contribution to the positive look of the area either by design or fortuitously	
Communal: It is important to the identity, cohesion, spiritual life or memory of all or part of the community	
How is the asset locally valued as heritage?	

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4. WHAT MAKES ITS LOCAL VALUE SPECIAL?	Tick/Rank
Age ... Is it particularly old, or of a date that is significant to the local area?	
Rarity ... Is it unusual in the area or a rare survivor of something that was once common?	
Integrity ... Is it largely complete or in a near-to-original condition?	
Group value ... Is it part of a group that have a close historic, aesthetic or communal association?	
Area identity... Is it important to the identity or character of the parish or a particular part of it?	
Other ... Is there another way you think it has special local value?	
How does this contribute to its value?	

Assessment Criteria:

Registered Heritage Assets must meet all of the four following criteria:

Criterion 1. Is capable of meeting the government’s definition of a heritage asset

Demonstrate that your candidate is able to fall within the government’s definition of a heritage asset; i.e. a building, monument, site, place, area or landscape.

Criterion 2. Possesses heritage interest that can be conserved and enjoyed.

Identify the features of your candidate asset that need to be cared for as heritage – this is its *heritage interest*. This might include physical things like its appearance and materials, as well as associations with past people or events. Consider whether the physical features of the candidate asset help to illustrate its associations. The four types of heritage interest listed are recognised in national planning policy.

Criterion 3. Has a value for the neighbourhood or community beyond personal or family connections, or the interest of individual property owners because of its heritage interest

Tell us why or how the heritage interest you identified in your answer to Question 2 is of local value - this is its *heritage value*. The types of heritage value suggested on the nomination form are based on national guidance by Historic England.

Criterion 4. Has a level of significance that is greater than the general positive identified characteristics of the local area.

Tell us what raises your candidate’s heritage value to a level that merits its consideration in planning. Many features of the historic environment are a valued part of local character that should be managed through policies in the local plan. Registered heritage assets should stand out as of greater significance than these features for their heritage value.

Please return completed form by e-mail to

**Neighbourhoodplan@sunningwell-pc.goc.uk or to the Parish Council
post box adjacent to the front door of Sunningwell Village Hall**