

4th Meeting of Sunningwell Neighbourhood Plan Steering Group

7:30 to 9:00pm, Thursday 5th February 2026, Sunningwell Village Hall

Agenda

1. Welcome (Chair)
2. Approval of Minutes of previous meeting (Acting Sec)
3. Update from VOWH Neighbourhood Plan Template launch meeting (MRO/KL 5 mins)
4. Working Group Reports
 - Will these be acceptable to post on SPC website by ~10 Feb 26?
 - Actions needed to achieve the above (e.g. edits, proof-reading, permissions)
 - Confirmation of WG Report location on SPC website (needed for QR code)
 - Number of printed copies required (BHA, BRA, SVH, FW, CC, School, Landowners...)
5. Leaflet & Survey
 - Review of draft layout & text
 - Survey – Confirmation of printed open questions
 - Confirmation of Survey location on SPC website (needed for QR code)
 - Any further review before sending to print?
 - Confirmation of the additional online-only questions
6. Leaflet Distribution
 - Volunteers, methodology & timing
7. 5th March Evening Presentation
 - Format? Props?
8. 7th & 8th March Drop-in Events
 - Format? Props? People?
9. Advance notice of request for post-WG volunteers for next stage of Neighbourhood Plan preparation.
10. Date of next Meeting

Close by 9:00pm