

	<h1 style="margin: 0;">MINUTES</h1> <p style="margin: 0;">of the</p> <h2 style="margin: 0;">SUNNINGWELL PARISH COUNCIL MEETING</h2> <p style="margin: 0;">held on</p> <h3 style="margin: 0;">Thursday 27 January 2022</h3> <p style="margin: 0;">In Sunningwell Village Hall</p>
---	--

Present:	
Councillors	Colin Weyer (Chairman), Paul Wooldridge, Paul Darby, and James Greenman.
In attendance:	Brian Rixon – Clerk and Responsible Financial Officer Bayworth Residents Association: Alex Reynolds and James Arden

1/22	Questions and comments from visiting councillors and members of the public
-------------	---

Bayworth Residents Association reported positive outcomes for their Carol Singing on the Green and the Santa Sleigh procession from the Care Home in Boars Hill through Bayworth and into Sunningwell. Also, their plans for dog bins on the deer park land have been met positively by Mr Pillar.

The Parish Council’s traffic calming proposals are being welcomed but a question was raised on how someone not able to access the council’s web comment form can express their view. It was agreed that Cllr Paul Darby will happily receive any verbal or written comments to pass on to the full council.

BRA thanked the Council for the grant and for agreeing to fund their idea of a defibrillator in Bayworth, and thus save the Association the need to raise money for that.

BRA is working on events on the Friday and Saturday of the Queen’s Jubilee celebrations.

* * *

County Councillor Bob Johnston sent his apologies for the meeting and enclosed a report that was read out by the chairman. In summary:

1. Bob says we should now have received a report from Jordan Rayner on the latest proposals for the Lodge Hill interchange.
2. Bob is reasonably confident that Sunningwell Parish will get most of what was asked for in respect of traffic calming for the parish.
3. The papers for the full County Council in early February will have a proposal to raise the Council Tax by 4.99%.

2/22	Apologies for absence
-------------	------------------------------

County Councillor Bob Johnston.
District Councillors Emily Smith and Debby Hallett.
Parish Councillors Mike Wykes and Oliver Isaacs.

3/22	Declarations of members’ interests in respect of any item.
-------------	---

None.

4/22	To approve the Minutes of the Parish Council held on 25 November 2021.
-------------	---

The minutes were approved and signed.

5/22 Change to February Council meeting date

The Parish Council agreed to a request to move the date of the next Council meeting from 24 February to 3 March so that a local theatre group could extend the number of performances of their show. The date change was approved.

Discussions since the meeting have resulted in an agreement to change the resultant two March meetings into a single meeting on 24 March.

Therefore, there will be no meeting in February and the next meeting will be on 24 March.

6/22 Proposed bench for the parish village green

The Parish Council has received a request for a commemorate bench for Bob Warne to be installed on a concrete base on the Sunningwell Parish Village Green.

The Parish Council unanimously approved the idea of a bench but feels the proposed circular one with a footprint of 2.4m by 2m and positioned away from the boundary might be considered too dominant and less in keeping with the setting.

The five existing benches are of similar straight design and are located on the edges of the village green, and blend in well with the environment. The clerk was asked to write to Bob Evans, as the advisory curator of the green, to seek his view on the project. Action: Clerk

7/22 Grant applications

A policy compliant grant application from the Friends of Boars Hill was discussed and approved unanimously. The £5,000 is to enable the Friends to take further professional planning advice in opposing the change of use and over development proposed for Foxcombe Hall. The planning application seeks a change of use from a non-residential educational institution to a residential university campus. If successful, this would have a wider, adverse impact on the green belt and traffic volumes throughout Sunningwell Parish.

A non-compliant grant application for £2,750 was received from Opera Anywhere Ltd to host a £39,000 Musical Festival during the Queen’s Jubilee Celebration. This was unanimously not approved.

The Council expressed support for the event proposals outlined by the Bayworth Residents' Association and any other compliant application that may be received. Additionally, the Council is considering a firework display to be a finale for the events that will happen during the jubilee celebration period.

8/22 Village hall – disabled access path and cycle racks.

Disabled access

Cllr Mike Wykes investigated options to improve the disabled and pushchair access from the central tarmac driveway of the village hall car park to the main entrance of Sunningwell Village Hall. Three alternatives were presented to the Parish Council meeting:

- Rubber matting over the gravel.
- A Gravel stabilization grid.
- A Concrete strip connecting the tarmacked driveway to the main entrance.

After discussion it was agreed that the concrete strip was the preferred solution from the standpoint of highest confidence that it will work for a reasonable design life with no maintenance requirement over the working life. The estimated cost of £1,489 plus vat was approved unanimously.

Cycle racks.

It was also unanimously agreed that two cycle racks would be installed near the hall entrance.

Cllrs James Greenman and Mike Wykes will ensure that work on both projects will be coordinated.

Action: Cllrs James Greenman and Mike Wykes

9/22 **Footpaths update**

Councillors continue to discuss the re-opening of the quarry footpath with the District and County councils. It has been suggested that the proposed new steps on the quarry face should be installed by June.

10/22 **Update on Planning Enforcements**

The clerk is awaiting a reply from a letter, written in December, to the Principal Planning Officer (Enforcement) seeking a further update on planning enforcements in the parish.

11/22 **Bayworth Residents Association**

Cllr Paul Darby asked the council to formally recognise the hard work put in by the Bayworth Residents' Association. The council unanimously agreed and was pleased to see they have run successful events.

12/22 **Green Lane water flowing across the road**

Cllr Paul Darby has liaised with Sovereign property management to clear the gully under the side road off Green Lane and was pleased to report the good results from that exercise. Water continues to flow across the road, however, and local knowledge suggests the cause is the fact that a ditch that used to run from the side road in the direction of Beaulieu Court has disappeared over the years. This concern has been raised with the County Council's Fix My Street before the Parish Council looks at the Riparian responsibilities.

13/22 **Notice boards**

Following inspections of the parish notice boards, it was agreed that all four should be replaced. The clerk was asked to obtain quotations.

Action: Clerk

14/22 **Community Governance Review**

There is an upcoming Community Governance Review being undertaken by the Vale of White Horse Democratic Services Department and at its last meeting Sunningwell Parish Council proposed that the Boars Hill Association might wish to ascertain the views of those parts of Boars Hill not currently a part of Sunningwell with a view to amending the boundaries so that all of Boars Hill should be in Sunningwell Parish.

The Boars Hill Association has prepared a formal report and request, following a petition delivered to each household in those parts of Boars Hill not currently in Sunningwell Parish. An Excel spreadsheet has been prepared detailing the names and addresses of all those who signed the petition which showed approximately two thirds in favour.

The report and spreadsheet were formally accepted and approved by the meeting. The clerk was asked to forward the information to the Democratic Services Department of the Vale of White Horse District Council.

Action: Clerk

15/22 **Vacancy for Parish Councillor**

The council continues to hold discussions with potential candidates for the vacancy.

16/22 **Financial Report**

The following payments were authorised:

Clerk	Salary, Office Expenditure. Microsoft 365 subscription	629.00
HMRC	PAYE	119.80
Sage Payroll	November	8.40
Community Heartbeat Trust	Electrodes for the Sunningwell village defibrillator	98.40
Parish Online	Mapping software	40.50
Campaign Protection Rural England	Annual subscription	36.00

.

17/22 **The next Parish Council Meetings will be on **Thursday 24 March 2022** in Sunningwell Village Hall**

The Chairman closed the November meeting at 9:20 p.m.