

# SUNNINGWELL PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on Monday 26 November 2018 at BAYWORTH Chapel

### Present:

#### Councillors

James Greenman, Colin Weyer, Elizabeth Bennett,  
Paul Wooldridge and Mike Wykes.

#### In attendance:

County Councillor Bob Johnston  
Brian Rixon – Clerk to the Parish Council

### 140/18 Questions and comments from visiting councillors and members of the public

County Councillor Bob Johnston talked about the various routes, in the Oxford area, being considered for the Oxford Cambridge Expressway.

The apparent lack of progress with the pothole “super reporter” program relates to a glitch in the software, and that is now scheduled to be fixed in the coming six weeks.

### 141/18 Apologies for absence.

District Councillors Emily Smith and Debby Hallett.  
Parish Councillor Oliver Isaacs was absent.

### 142/18 Declarations of members’ interests in respect of any item.

None

### 143/18 To approve the Minutes of the Parish Council held on 29 October 2018.

The minutes were approved and signed.

### 144/18 Parish Council vacancy

There is a vacancy on the Parish Council and this would normally trigger the process to co-opt someone onto the Council. The next election, however, is on 2<sup>nd</sup> May 2019 and in the six months prior to an election there is no opportunity for co-option.

The Parish Council encourages any local resident to stand for election. The nomination form is very straightforward and should not deter anyone. The deadline for the receipt of nomination papers is Wednesday 3<sup>rd</sup> April 2019.

If you would like more information then please email [clerk@sunningwellpc.org.uk](mailto:clerk@sunningwellpc.org.uk), or telephone 01869 244769.

### 145/18 Appointment of new Internal Auditor

Following the retirement of RJS (IA) as the Parish Council’s internal auditor, the council discussed the need for a replacement and agreed to appoint Arrow Accounting, a firm in Bicester. The Chairman and Clerk signed the Letter of Engagement.

# SUNNINGWELL PARISH COUNCIL

## 146/18 2019 Budget and Precept

There was a full discussion on likely expenditure in the next financial year. An itemised list was prepared and this came to a total of £30,075. It was agreed that this would form the budget for next year and consequently the precept would be set at £30,000. This is the same amount as the precept for the current year.

## 147/18 Parish Council dates for 2019

The dates for next year's parish council meetings were discussed. As normal, there will be no meeting in August and December and most meetings will be on the last Monday of each relevant month with the exception of March, April and May where the meetings will be earlier in the month to maintain a more even gap before the election in May.

The full list is therefore:

January 28th  
February 25th  
March 18<sup>th</sup> (changed from 25<sup>th</sup>)  
April 15<sup>th</sup> (changed from 29<sup>th</sup>)  
May 13th  
June 24th  
July 29th  
September 30th  
October 28th  
November 25th

The meetings will continue to be held in Bayworth Chapel hall.

It was agreed that the council would pay the year's hall fees in advance to take advantage of a discount kindly offered.

## 148/18 Update on firework event held on 3<sup>rd</sup> November

The event was very well supported and was a real success. Donations of £835.51 were received.

The council discussed the effectiveness of the risk assessment taken before the event. No significant issues occurred but it was agreed there will be a re-assessment before the next event.

## 149/18 Feedback on the Town and Parish Liaison meeting held on 11<sup>th</sup> October

Cllr Elizabeth Bennett attended the meeting and presented a brief summary. Cllr James Greenman will pass information to Annie Thomas so that an article can be written for the next issue of the Sunningwell Scene.

**ACTION Cllr James Greenman**

## 150/18 Feedback on stakeholder preview of proposals for housing on land North of Abingdon

Cllr James Greenman met representatives of David Wilson Homes and they reported they have changed some proposals in a clear response to local feedback. The cycle path will be rerouted through the centre of the development and social housing will be spread out. There will be a better mix of 1, 2 and 3 bedroom houses and the play area will be positioned nearer the existing football pitch.

Cllr Mike Wykes will be attending the next liaison meeting on the Penn Lane development.

The clerk was asked to write to Aron Wisdom for an update on the plans and timing for the Lodge Hill interchange slip roads.

**ACTION Clerk**

# SUNNINGWELL PARISH COUNCIL

## 151/18 Tree planting on the village green

The two Centenary Trees to commemorate the end of the great war were kindly collected by Tony Thomas and have been planted on the village green.

Cllr James Greenman attended a ceremony when Layla Moran MP planted two trees under the Tree of Remembrance scheme.

The Parish Council has been discussing the possibility of a tree being planted for each of the 13 parishioners who died in the great war. Cllr James Greenman will liaise with Bob Evans on a plan to present to the full council.

Cllr Elizabeth Bennett has talked to the owner of the land on which the memorial in Yolbury stands and he has said that anyone who wishes to visit the memorial is welcome and should approach him.

## 152/18 Traffic survey

Cllrs James Greenman and Colin Weyer will be discussing the commission of a traffic survey with regard to the effect of various proposed housing and transport plans in the Sunningwell area.

**ACTION Cllr James Greenman and Colin Weyer**

## 153/18 Village Hall Lease

As directed at the last meeting the clerk forwarded the current draft of the lease to each of the members of the Village Hall Management Committee and invited them to give feedback to Cllr Oliver Isaacs.

## 154/18 Defibrillator in Boars Hill

The defibrillator located in Boars Hill was deployed under the supervision of the ambulance service. Replacement electrodes have been ordered.

The telephone tree scheme is still being developed by Cllr Colin Weyer.

## 155/18 Playground repairs

The recent inspection report was discussed and it was agreed that MRH Services should be asked to carry out the proposed repairs. The clerk was asked to seek a quotation for repairing the informal bridge that children use to access the playground area.

**ACTION Clerk**

## 156/18 Neighbourhood Plan

Cllr Colin Weyer suggested, and the council agreed, that, as there is no current action on a Neighbourhood Plan, it should be left off the agenda until the route of the Oxford Cambridge Expressway is decided.

## 157/18 Planning Applications

**P18/V2532/HH Badgers Wood** Two storey Extension

The Parish Council has no objection.

**P18/V2644/HH Highview, Foxcombe Road** Garage extension.

The Parish Council offered no objection.

# SUNNINGWELL PARISH COUNCIL

<b>158/18</b>	<b>Accounts for payment.</b>		
Bank transfer	Clerk	Salary, Office Expenditure.	542.14
Bank transfer	HMRC	PAYE	115.20
Bank transfer	Ian Hutt	October village green mowing	222.00
Bank transfer	Mark McCracken	Bayworth triangle mowing, VH carpark etc.	140.00
<b>159/18</b>	<b>The next Parish Council Meeting will be on <span style="color: red;">Monday 28 January 2019</span> at Bayworth Chapel from 7:30</b>		

*The Chairman closed the November meeting at 9:40p.m.*