

# SUNNINGWELL PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on Monday 30 April 2018 at BAYWORTH Chapel

### Present:

#### Councillors

James Greenman, Colin Weyer, Elizabeth Bennett, Mike Wykes, Andrew Veal and Oliver Isaacs

#### In attendance:

County Councillor Bob Johnston  
District Councillor Emily Smith  
Brian Rixon – Clerk to the Parish Council

### 47/18 Questions and comments from visiting councillors and members of the public

**County Councillor Bob Johnston** commented that:

- The motion for the Pension Board to have a three yearly review of investment strategy was accepted.
- The Growth Board is developing a work programme included the feasibility of rebuilding Botley rail bridge and increasing the number of rail tracks from Oxford to Didcot.

**District Councillor Emily Smith** reported that

- The County Council consultation on pedestrian crossings within the new housing developments in North Abingdon can be found on the County Council website.
- The North Abingdon Liaison Group meeting is likely to be in June rather than May.
- Bayworth Park – the end date of the enforcement notice period is August 15<sup>th</sup>.
- Matthew Barber is stepping down from the Leadership of the Vale

**Alan Baker** attended the meeting to discuss the flooding at the end of Dark Lane.

Nina Baker had written to the Council and this resulted in the Clerk reported the matter to the County Council.

As recorded in minute 39/18 below, the County then jetted the culvert under the road which is the limit of their responsibility.

When the broadband cables were installed in the area, the contractors dumped the spoil into the ditch. It was acknowledged that approaching the broadband company was unlikely to result in a solution. Equally it was felt that the church, that owns the land, would be unlikely to address the situation.

Alan and others plan to dig out the ditch themselves.

### 48/18 Apologies for absence.

Parish Councillor Paul Wooldridge. District Councillor Debby Hallett.

### 49/18 Declarations of members' interests in respect of any item.

Cllr Mike Wykes – Village Hall matters.

Signed ..... Chairman. Date .....

Minute book page

628

# SUNNINGWELL PARISH COUNCIL

**50/18 To approve the Minutes of the Parish Council held on 26 March 2018.**

The minutes were approved and signed.

**51/18 Flood Prevention Measures**

**Bayworth**

It was agreed at the March Council meeting that the clerk should seek advice from the Vale of White Horse District Council regarding the blocked ditch just beyond the first culvert outside of Bayworth on the road to Sunningwell. The office has reviewed the situation and has arranged to meet the adjacent landowner and the County Council officer on site to identify the correct solution.

**Dark Lane**

At the Parish Council's request the County Council officer visited Dark Lane to inspect the ditch and culvert. He then arranged for the pipe to be uncovered and the culvert thoroughly jetted but reported that a problem remains in the partially blocked ditch to the East of the road, which is the responsibility of the adjacent land owner.

**52/18 Parish Meetings Monday 14 May**

**Annual Parish Meeting 7p.m.**

Preparations for the meeting were discussed and it was agreed that each councillor would bring a bottle of wine. Cllr Elizabeth Bennett offered to bring canapés.

**ACTION All councillors**

**Annual Parish Council Meeting – after the APM**

Included on the agenda will be the election of a Chair and Vice Chair for the coming year. Initial discussions were held on possible candidates.

**53/18 Year End Accounts and Annual Risk Assessment.**

**Year End**

Printed accounting schedules were presented to each councillor and reviewed. They were then approved for forwarding to the auditors.

**Risk Assessment**

The updated schedule was discussed and approved as part of the year end pack.

**54/18 Parish Picnic 23 June**

The arrangements for the summer picnic had been prepared by the organisers and discussed by the council. It was agreed that a gas fired barbecue could be purchased for a maximum price of £500 rather than charcoal based systems as used in previous years.

The clerk confirmed that the event was covered by the council's insurance provided the organisers discussed and documented safety matters such as access to the barbecue area.

**55/18 Defibrillators – emergency telephone system.**

Cllr Colin Weyer has identified four residents in Boars Hill who are prepared to be part of the support system. Cllr Andrew Veal is seeking a similar group for Sunningwell. The Heartbeat Trust will be contacted to see what the minimum number of participants needed is.

**ACTION Cllrs Colin Weyer and Andrew Veal**

**56/18 Traffic Calming near the Beaulieu Court entrance to Sunningwell**

Parish Councillors met the County Council officer at the location in March and possible short and medium term solutions were discussed.

The clerk was asked to contact the County for a progress report.

**ACTION Clerk**

# SUNNINGWELL PARISH COUNCIL

<b>57/18</b>	<b>Village Hall lease</b>
--------------	---------------------------

The lease was sent to the Village Hall Chairman, and all councillors, in March.  
The clerk was asked to contact the Village Hall Chairman for a progress report.

**ACTION Clerk**

<b>58/18</b>	<b>Lodge Hill</b>
--------------	-------------------

The chair is still considering a more specific reply to the letter from Johan Koster on 9 March.

**ACTION Cllr James Greenman**

<b>59/18</b>	<b>Community/Neighbourhood Planning</b>
--------------	-----------------------------------------

The chair is still considering the council's response to a letter on 6 March from Jeremy Flawn who, acting for the Vale of White Horse District Council, had asked if the Parish Council could provide an update of where it is with the Neighbourhood Plan.

**ACTION Cllr James Greenman**

<b>60/18</b>	<b>Planning applications</b>
--------------	------------------------------

**P18/V0815FUL Footpath** to Boars Hill from the village hall  
Erection of bench, planter and mill stone. No objection from any councillor.

**P18/V0852/HH The Thatched Barn** Detached two bay garage and wall.  
Cllr Andrew Veal reviewed the application. The council has no objection.

**P18/V0808/HH Ashtree Cottage** single storey extension  
Cllr Colin Weyer will review this application.

**P18/V0951/FUL Near Red Copse Lane** Stable building  
Cllr Elizabeth Bennett will review this application

<b>61/18</b>	<b>Accounts for payment.</b>
--------------	------------------------------

Bank transfer	Clerk	Salary, and Office Expenditure	600.02
Bank transfer	HMRC	PAYE	117.40
Bank transfer	Keepnet Ltd	Web site and email hosting	216.00
Bank transfer	Zurich Municipal Insurance	Annual insurance premium	724.04
Bank transfer	Mark McCracken	Grass cutting and strimming	125.00

<b>62/18</b>	<b>The Annual Parish Council Meeting will be on <span style="color: red;">Monday 14 May 2018</span> at Bayworth Following the ANNUAL PARISH MEETING which starts at 7p.m.</b>
--------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

*The Chairman closed the April meeting at 9:10p.m.*