

SUNNINGWELL PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 27 February 2017 at BAYWORTH Chapel Hall

Present:

Councillors

Paul Wooldridge (in Chair), Elizabeth Bennett, Mike Wykes, Andrew Veal and Oliver Isaacs

In attendance:

County Councillor Bob Johnston,
Brian Rixon (Clerk)

18/17 Questions and comments from visiting councillors and members of the public

County Councillor Bob Johnston

reported that the County Budget was approved by a majority of one.

The potential expressway is to have a £27m study to scope the project and generate options. If it went ahead it could be open by 2026. The East West rail link has funding for a similar study.

The Unitary Authority debate continues. If it is agreed there would be shadow elections in 2019 followed by the new Unitary Authority elections in 2020 with the number of councillors reduced from the current 280/290 to around 120.

19/17 Apologies for absence.

James Greenman and Colin Weyer
District Councillors Debby Hallett and Emily Smith

20/17 Declarations of members' interests in respect of any item.

Mike Wykes in matters relating to the Village Hall Management Committee.
Paul Wooldridge regarding a planning application

21/17 To approve the Minutes of the Parish Council held on 30 January 2017.

The minutes were approved by the Council and signed by the Chairman.

22/17 To consider any Matters Arising from the minutes of 30 January.

A question was raised as to the response to the Council's letter to Nicola Blackwood MP asking her view of the possible development of the Lodge Hill interchange, the A34 and the proposed Park & Ride location near Lodge Hill. The clerk confirmed he had posted a letter on 1st February but had not yet received a reply.

23/17 Risk Assessment Schedule 2017/2018

An updated schedule had been circulated to all councillors during February. The schedule was discussed at the council meeting and agreed.
Cllr Mike Wykes raised the question of the condition of trees in the parish. The Council has no real risk on land it owns and pointed out that those on grass verges are the responsibility of Oxfordshire County Council.

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| 24/17 | Village green purchase – grant from the Parish Council |
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The Parish Council has previously agreed to fund the difference between the purchase price, and legal fees, and the total generously donated by parishioners.
It was agreed that £6,000 would be granted in this financial year with the balance in the next financial year. **ACTION Clerk**

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| 25/17 | Village Green Fete 24 June |
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During February James Greenman advised the council that a group of ladies from within the parish had generously offered to run the fete this year. The Council Meeting approved and accepted the offer. Cllr Elizabeth Bennett will be available to share her knowledge from managing last year's event. The group of ladies will be invited to present their proposal at a Council meeting and hence agree a budget.

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| 26/17 | Community Infrastructure Levy from proposed North Abingdon housing development |
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The proposed housing development is, in part, in the parish of Sunningwell and the council agreed to seek a meeting with Peter Brampton, from The Vale of White Horse District Council so that a clearer understanding of the procedures and issues regarding CIL can be obtained.

ACTION Clerk

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| 27/17 | Neighbourhood Plan |
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Cllr James Greenman is still considering the matter and seeking resources. Following a brief discussion in council, Cllr Oliver Isaacs agreed to talk to James regarding an idea to allocate sections of the Neighbourhood Plan as the responsibility of individual councillors. The subject will be on the March agenda. **ACTION Cllr Oliver Isaacs**

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| 28/17 | Village Hall lease |
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The Chairman of the Village Hall Management Committee had indicated to Cllr Paul Wooldridge that he would try to attend the February council meeting. He was unable to attend and the council discussed the matter further including concern that the published minutes of the recent Sunningwell Village Hall Management Committee suggested that the long outstanding work in the toilet area is being delayed because the Parish Council has not paid the grant for repairs to the hall's ceiling.

The Parish Council asked the clerk to write to the Chairman of the Village Hall Management Committee and ask for the minutes to be amended. Furthermore, the clerk should seek a swift resolution to the issues surrounding the proposed new lease and WC repairs. **ACTION Clerk**

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29/17 Planning Applications

P16/V0018/DA Bayworth Park

A further Enforcement Notice Appeal has been sent to Secretary of State under ref APP/V3120/C/16/3166125 seeking to have conditions 4 and 5 removed that related to the retention of parking facilities and the re-instatement of landscaping.

Cllr Oliver Isaacs offered to study the file and draft a submission to the Planning Inspectorate to arrive by the deadline of 28 March. **ACTION Cllr Oliver Isaacs**

P17/V0297/LB Beaulieu Court Cottage

To put stud walls in the internal toilet room. The parish council considered no comments were necessary.

P17/V0408/LDP Hill House, Hamels Lane

An application that seeks a Certificate of Lawful Development for a single storey garden room and workshop. In reviewing the application the local planning authority is unable to take any comments on the planning merits of the proposal.

30/17 Accounts for payment.

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| Bank transfer | Clerk | Feb Salary and Office Expenditure | 534.71 |
| Bank transfer | HMRC | Feb PAYE | 108.20 |
| Bank transfer | Bayworth Baptist Chapel | Jan hall hire | 24.00 |
| Bank transfer | Sunningwell Scene | Grant for recent edition | 200.00 |
| Bank transfer | Parish Online | Annual subscription | 33.60 |
| Bank transfer | OALC | Annual subscription | 168.12 |

31/17 Any other business.

The power to the telephone box housing one of the parishes' defibrillators needs checking. The clerk was asked to contact the electrician who completed the original installation and ask him to investigate. **ACTION Clerk**

Mark McCracken's quotation to clear part of the ditch from Bayworth to Sunningwell was accepted.

In his absence James asked all councillors for ideas for the next issue of Sunningwell Scene to be sent to him so he can collate them and send one letter to the Scene's editor.

The PC website is difficult to find in an online search so the clerk will write to the website support team and ask if its web presence can be enhanced. **ACTION Clerk**

32/17 The Next Parish Council Meeting will be on Monday 27 March 2017 at Bayworth Chapel Hall starting at 7.30pm

The Chair closed the February meeting at 8:20 p.m.