

SUNNINGWELL PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 27 June 2016 at BAYWORTH Chapel Hall

Present:

Councillors

James Greenman (in chair), Colin Weyer, Paul Wooldridge
Elizabeth Bennett, Andrew Veal and Oliver Isaacs

In attendance:

District Councillor Emily Smith.

Brian Rixon (Clerk)

96/16 Questions and Comments from members of the public.

Bob Johnston

Sent his apologies, together with the following report:

1. LTP4, the County Transport Plan is going to Cabinet next week. Speaking to the Officers today, it is expected to be approved. This includes plans for a Park and Ride at Lodge Hill, which are being progressed as I write. I have pointed out that this is in the Green Belt. In that context the Inspector for the Vale Local Plan has asked the Vale to put back in all the 19 sites in the Green Belt which had been proposed for deletion. The Vale has agreed to this. The County therefore could find getting planning permission challenging.
2. At the same time the Lorry Park would now appear to be a more distant prospect. I hope that the County Officers have taken on board the fact that though needed, it could be elsewhere on the A34. In my view the Milton interchange would be much better.
3. On grass cutting the Officers have admitted that they could and should have started earlier, and will do so in 2017. There is now only finance for one cut a year, though vision splays can still be given extra cuts as required.

Emily Smith

also commented on the green belt areas being put back into their original status but leaving the two in North Abingdon in consideration within the Local Plan Part 1. For the Local Plan Part 2 there is a call to landowners to propose possible sites for development.

97/16 Apologies for absence.

County Councillor Bob Johnston

98/16 Declarations of members' interests in respect of any item.

There were none.

99/16 To approve the Minutes of the Parish Council held on 11 May 2016.

The minutes were approved by the Council and signed by the Chairman.

Signed Chairman. Date

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100/16 To consider any Matters Arising from the minutes of 11 May.

No matters were raised.

101/16 Co-option to the Council

Having displayed the legal notices advising of a vacancy and receiving no petition for an election, the Parish Council has been advised by District that it may now co-opt someone to the role.

Mike Wykes sends his apologies for this meeting but would like to come onto the Council. Paul Wooldridge's nomination was seconded by James Greenman and the Council unanimously approved.

Mike will come to the July meeting and has also taken over responsibilities for monitoring footpaths in the Parish.

102/16 Neighbourhood Plan

The public meeting arranged by Councillor Colin Weyer was attended by 21 Parishioners and by a Councillor and Clerk from Wootton Parish Council who attended for information. Tom McCulloch from Oxford Neighbourhood Planning helped facilitate the meeting and gave a presentation. The meeting then divided into three groups to brainstorm what major topics should be considered for a plan and put to the community. Colin will review the feedback and draft a questionnaire to issue to parishioners.

Tom will send information about the planning process undertaken by a similar parish. Colin will liaise with Tom on this. **ACTION Cllr Colin Weyer**

For information, Hinksey Parish Council are holding a meeting on 9th July at 10a.m to further their plan which is at the 2nd stage.

103/16 Community Infrastructure Levy for North Abingdon area of Sunningwell Parish

Cllr Paul Wooldridge notified District Councillor Emily Smith of the Parish's concern about the CIL for the proposed development in the North Abingdon area of our Parish.

The Neighbourhood Plan seminar, referred to in 101/16, was attended by the OCC representative Tom McCulloch who said the North Abingdon area would be excluded from the Sunningwell PC designated area.

Paul emphasised that CIL should legally go to the Parish and does not have to be used solely for the proposed development area. He advised that we should write to VofWH, in a month or two, and ask about this once our area is formally designated. It was agreed this should be included on the July meeting agenda. **ACTION Clerk**

104/16 Town and Parish Forum

The Vale of White Horse District Council is holding another Town and Parish Forum on Thursday 7th July to discuss Devolution Proposals, Changes to Planning Committee Delegations, and an Update on Local Plan Part1 and the next steps for Local Plan Part 2.

Cllrs Colin Weyer and Paul Wooldridge will attend the forum

ACTION Cllrs Colin Weyer and Paul Wooldridge

105/16 Foxcombe Road Traffic Calming

Cllr Colin Weyer is analysing recent traffic data and will issue a summary to residents, some of whom are intending to raise a petition. It was agreed this should be included on the September meeting agenda. **ACTION Clerk**

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106/16 Grass verge cutting

Cllrs Paul Wooldridge and Elizabeth Bennett attended an Oxfordshire County Council Unitary Proposals workshop on 22 June and concluded that our Parish is too small to take on the cost and legal responsibility for services that OCC no longer wish to provide. The clerk is seeking a clear statement of Oxfordshire County Council's responsibility and intent on grass verge cutting in the parish. **ACTION Clerk**

107/16 Bowditch Land for sale in the parish

Cllr Paul Wooldridge wrote to the Oxford Preservation Trust to seek their help in funding the purchase of part of four lots of land (5a to 5d) being sold in the area encircled by Boars Hill, Bayworth and Sunningwell.

OPT were very supportive but currently have no funds available.

Additionally, but separately, there is an opportunity to purchase the Sunningwell Parish Village Green land from the Diocese.

The Parish Council agreed that Cllr Colin Weyer should write to Parishioners and ask for any practicable proposals on how these areas of land might be protected. Also he would seek benefactors willing to contribute to the purchase of some of the land, for example in a trust to hold in perpetuity and with restrictive covenants. **ACTION Cllr Colin Weyer**

Cllr James Greenman will visit Lincombe Lane residents overlooking the fields in question to seek their opinions. **ACTION Cllr James Greenman**

108/16 Her Majesty the Queen's 90th Birthday Celebrations Sunday 12 June

Cllr Elizabeth Bennett reported on the day's events and summarised the expenditure which was within budget.

The event was a great success and Cllr Paul Wooldridge proposed a vote of thanks to Elizabeth (and eleven members of her family!) together with the team who met several times and helped organise: Joanne Blower, Penny Nichol, Anna Baker, Paddy Roche and Shirley Robinson. The following then gave help on the day: Hilary Lynam-Smith, Brian Cross, Eileen Cross, James Greenman, Ron Moss and Chris McMichael. A big thank you to the staff and children of Sunningwell School.

109/16 Website

The Parish Council website is now live at www.sunningwellpc.org.uk

110/16 Village Green notice boards

The Clerk was asked to write and ask Hilary Lynam-Smith to present a detailed proposal when ready. This can then be considered by the Council before any order is placed.

ACTION Clerk

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111/16 Bayworth Flood Prevention

Brumcombe Lane will be closed for three days from Thursday 21st July so that Thames Water can repair the system near Bayworth Park.

Further remedial work is due to be carried out by land owners and the County Council. The clerk was asked to write to Mark Bostock, the Senior Engineer (Drainage) for OCC Highways and Transport, to seek a progress report for the July council meeting.

ACTION Clerk

112/16 Possible purchase of the Sunningwell Parish Village Green land

This has already been referred to in minute 106/16 above.

If the land is purchased it was suggested that the council should consider combining it and the Sunningwell Village Hall and car park land into a trust.

The clerk was asked to write to the Council's bankers and ask under what terms they would lend money to purchase the village green.

ACTION Clerk

Cllr Paul Wooldridge agreed to write to the Diocese to confirm our interest and say we are considering funding options. It is hoped a decision can be made at the September meeting.

ACTION Cllr Paul Wooldridge

113/16 Transport survey report and LTP4

The consultant was taken seriously ill recently and there is a delay in producing the final transport survey report. It was agreed that the report will then not be released until the planning application for the proposed Lodge Hill Park & Ride is made.

The council considered it disappointing that LTP4 did not look at challenging the idea of remote Park & Ride services.

SPADE will be considering a response.

Cllrs James Greenman and Paul Wooldridge will seek a second meeting with Nicola Blackwood MP and seek her view on how the parish council can challenge the underlying principles of LTP4.

ACTION Cllrs James Greenman and Paul Wooldridge

114/16 Photographs of Parish Council chair persons

The clerk will write to Hilary Lynam-Smith and ask about her photograph and that of Andrew Lynam-Smith.

ACTION Clerk

115/16 Planning Applications

P16/V1344/FUL Tilsley Park CCTV column

No objection but request that column is not later used for lighting

P16/V1522/LB & P16/V1523/FULL The Old Rectory

Minor alterations to existing outbuilding. Cllr Oliver Isaacs will review the application.

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116/16	Accounts for payment.			
1641	Clerk	Salary and Office Expenditure including New printer and security software renewal		605.45
1642	HMRC	PAYE		107.20
1634	Mark McCracken	Bayworth, white gates, village green & pond		155.00
1643	Matthew Alden	Pig roast for Queen's 90 th celebrations		695.00
1636	Ian Hutt	Mowing village green May & Jun		396.00
1637	Oxford Blue Wizard Ltd	Creating website and 1 st year maintenance		960.00
1638	Opera Anywhere	Queen's 90 th celebrations		840.00
1639	Zurich Municipal	Annual insurance renewal		839.30
1640	Phil Burton	Silver Rock Band for Queen's 90th		250.00
1644	Norman Green	Plants for Bayworth Triangle		23.44

117/16	Bank Mandate
	The bank mandate was amended to remove Hilary Lynam-Smith as a signatory and to add Oliver Isaacs, Elizabeth Bennett and Colin Weyer. ACTION Clerk

118/16	Any other business.
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Point of Order

Cllr Colin Weyer raised the point that a majority decision made in council, or via email discussion, should not be overruled by those who had supported the original minority.

Also the clerk's official email address should only be used by the clerk. Individual councillors making submissions should use their own email address.

These points were agreed.

Cllr Oliver Isaacs commented that only those decisions made in council are complying with the legislation.

119/16	The Next Parish Council Meeting will be on Monday 25 July 2016 at Bayworth Chapel Hall starting at 7.30pm
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The Chair closed the June meeting at 9:35 p.m.